

# SHIPPER'S LETTER OF INSTRUCTIONS

1. U.S. Principal Party In Interest (U S P P I) (Complete name and address)					2. DDTC REGISTRANT CODE										
ZIP code					<b><u>SPECIAL INSTRUCTIONS</u></b>										
3. USPPI EIN (IRS) or ID No.			4. Parties to transaction												
			Related <input type="checkbox"/> Non-related <input type="checkbox"/>												
5. Ultimate Consignee (Complete Name and Address)															
6. Intermediate Consignee (Complete Name and Address)															
7. Consignee Contact Details (Contact Name, Phone and Email Address)															
					8. Point (state) of origin or FTZ no.			9. Country of ultimate destination							
10. Forwarding Agent Port Air Cargo International Corp 152-72 Rockaway boulevard Jamaica, NY 11434					11. Carrier Identification Code			12. Shipper's Reference No.							
					13. Entry Number (If Applicable)			14. Hazardous Materials							
								Yes <input type="checkbox"/> No <input type="checkbox"/>							
15. Forwarding Agent's EIN (IRS) No. 11-2504031					16. In Bond Code (If Applicable)			17. Routed Export Transaction							
								Yes <input type="checkbox"/> No <input type="checkbox"/>							
18. Consignee's Reference No.					19. Shipping Method			20. Service Level							
					Air <input type="checkbox"/> Ocean <input type="checkbox"/>			Express <input type="checkbox"/> Deferred <input type="checkbox"/>							
21. D / F	22. DOSL Line Num	23. Schedule B number Commodity Description			24. Quantity Schedule B unit(s)	25. Gross weight (KGS)	26. DDTC SME (Y/N)	27. DDTC EPC (Y/N)	28. USML Cat	29. DDTC Qty	30. DDTC UOM	31. Vehicle ID Number Vehicle Title Number (When Applicable)	32. Value (US dollars without cents) (Sold price or cost if not sold)		
33. License no. / License Exception Symbol / Authorization					34. ECCN (when required)			35. Shipper Must Check		PREPAID OR COLLECT					
36. Duly authorized officer or employee								37. Shipping Terms							
The USPPI acknowledges that all cargo tendered for air transport is subject to inspection and grants the above named forwarding company authorization to do so when required. The USPPI acknowledges that their shipper status must be verified by government agencies prior to shipping and grants the above named forwarding company authorization to do so when required. Hereunder the said responsibility of the forwarding company is to use reasonable care in the selection of carriers, forwarders, agents and others to whom it may entrust with the shipment								38. Payment Terms							
39. Signature			Confidential – Shipper's Letter of Instruction (or any successor document) wherever located, shall be exempt from public disclosure unless the Secretary determines that such exemption would be contrary to the national interest (Title 13, Chapter 9, Section 301(g)).				40. Shipper's requests insurance								
41. Title							Yes <input type="checkbox"/> \$ _____ No <input type="checkbox"/>			If shipper has requested insurance as provided for at the left Hereof, shipment is insured in the amount indicated (recovery is limited to actual loss) in accordance with the provisions as specified in the Carrier's tariffs. Insurance is payable to shipper unless payee is designated in writing by shipper					
42. Date							Export shipments are subject to inspection by US Customs Service and/or Office of Export Enforcement								
43. Telephone No. (Including Area ode)			44. E-Mail Address												

The USPPI authorize authorizes Port Air Cargo International Corp. / Port Forwarding Inc. to act as authorized agent for export control, U.S. Customs and Border Protection and U.S. Census Bureau purposes to transmit such export information electronically that may be required by law or regulations in connection with the exportation or transportation of any goods on behalf of said U.S. Principal Party in Interest. The U.S. Principal Party in Interest certifies that necessary and proper documentation to accurately transmit the information electronically is and will be provided to the said Authorized Agent. The U.S. Principle Party in Interest further understands that civil and criminal penalties may be imposed for making false or fraudulent statements or for the violation of any U.S. laws or regulations on exportation and agrees to be bound by all statements of said authorized agent based upon information or documentation provided by the U.S. Principle Party in Interest to said authorized agent.

49 U.S.C. 114 authorizes the collection of this information. The information you provide will be used to qualify you or verify your status as a possible "known shipper." Providing this information is voluntary, however, failure to provide the information will prevent you from qualifying as a "known shipper." This information will be disclosed to TSA personnel and contractors or other agents including indirect air carriers in the maintenance and operation of the known shipper program. TSA may share the information with airport operators, aircraft operators, foreign air carriers, indirect air carriers, law enforcement agencies, and others in accordance with the Privacy Act, 5 U.S.C. Section 552a. For additional details, see the system of records notice for Transportation Security Threat Assessment System (DHS/TSA 002) published in the Federal Register.